



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		B . C . S . GOVT . P . G . COLLEGE DHAMTARI
Name of the head of the Institution		Dr . Chandra Shekhar Choubey
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07722237933
Mobile no.		9826036199
Registered Email		pgcollege.dhamtari@gmail.com
Alternate Email		mkhalsadmt@gmail.com
Address		Jodhapur ward, Dhamtari ,Chhattisgarh
City/Town		Dhamtari
State/UT		Chhattisgarh
Pincode		493773
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Mandeep Khalsa
Phone no/Alternate Phone no.	07722237933
Mobile no.	9826036199
Registered Email	pgcollege.dhamtari@gmail.com
Alternate Email	mkhalsadmt@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://bcspgcdmt.com/category/naac/aqar-reports">http://bcspgcdmt.com/category/naac/aqar-reports</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<http://bcspgcdmt.com/category/academics/academic-calendar>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77	2005	28-Feb-2005	27-Feb-2010
2	B	2.06	2015	03-Mar-2015	02-Mar-2020

### 6. Date of Establishment of IQAC

04-Jul-2005

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC on work plan for environmental	26-Jul-2019 1	14

conservation and plantation, Decision was made to organise extra curricular activities. IQAC work plan of Encouraging the newly appointed teachers to take part in orientation and refresher course		
Meeting of IQAC on work plan for motivating for innovation learning activity,discussion on feedback action plan implementation,discussion related to preparation of NAAC assessment	16-Sep-2019 1	13
Meeting of IQAC on work plan for workshop ,Seminar and guest lecture.Work plan to encourage research activities among professors.Organization of health awareness programmes.Action plan for cultural harmony and gender equality.Action plan for financia	06-Nov-2019 1	14
Meeting of IQAC on work plan for Review of works edited by IQAC throughout the year	13-Mar-2020 1	13
Work Plan to conduct online class. To Conduct Webinar instead of Workshop, due to Covid-19.Proposal to construct Smart Class Room and New Chemistry Lab by Jan Bhagidari Samitee	07-May-2020 1	14
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
<ul style="list-style-type: none"> <li>• Modernization of the library and extension of digital facilities.</li> <li>• Various faculties of the college organized workshops and guest lecturers after being motivated by the IQAC.</li> <li>• IQAC encouraged the newly appointed teachers to Faculty Development Programme (FDP).</li> <li>• Faculty members took the classes on line through YOUTUBE video lecture to minimize the effect of Covid19 on teaching and learning after being inspired by IQAC.</li> <li>• Through the welfare club established by IQAC the people in need were provided with financial assistance</li> </ul>

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
IQAC work plan for environmental conservation and plantation	<p>(1) "Swachhta Pakhwada" was observed from 01082019 to 15082019 as per the guidelines of IQAC, oath taking was done for the staff members NCC/NSS Volunteers as well. During swachhta campaign swachhta Rally, cleaning in public places and swachhta programme in adopted villages (potiyadih Telinsati) were also organized. (2) On 03092019 a decision was taken to ban single use plastic in the campus. Circular was there for the departments and the canteen as well to follow the ban of the single use plastic in different programme conducted in the college campus. (3) On 28082019 NSS volunteers along with staff members conducted a</p>

	<p>plantation programme and a programme to discuss on the topic of environmental conservation. (4) An awareness programme and a rally was organized on 14/09/2019 in panchvati colony and the potiyadih Telinsati villages by NSS against the plastic usage. (5) On 28/09/2019 a lecture was organized by NSS volunteers on the topic of water preservation.</p>
<p>Decision was made to organize extra curricular activities</p>	<p>(1) Hindi Department organised a programme on Munshi Premchand Jayanti on 31-07-2019 in which they organised a programme on discussing the personality and achievements of Premchand. (2) Another programme on 07-08-2019 on the occasion of Tulsidas Jayanti by Hindi department was organised to inspire the students to take interest in Hindi Literature Shri Rajat Bansal, Collector Dhantari, Short story writer Dr. Shail Chandra and poet of satire Shri Virendra Saral addressed the audience. (3) Departments in the college celebrated Teachers Day in their own departments. Rotary and Inner wheel club honoured the faculty members on the occasion of Teacher's Day 05-09-2019). (4) Welcome ceremony was arranged by the Senior students of the faculties to Welcome the new comers.</p>
<p>IQAC work plan of Encouraging the newly appointed teachers to take part in orientation and refresher course</p>	<p>Two professors participated in Refresher course, 01 faculty member attended FDP and 01 professor participated in UGC sponsored students Induction programme (TOT)</p>
<p>Planning for arranging guest lecture, seminar and workshops</p>	<p>(1) On 15/11/2019 one day workshop was organised by Economics Department on "Bankon me vittiya Sankat avam unki vishwasaniyata par chintan". The Guests of honour were the Bank managers Shri Aditya Kumaril (Punjab national Bank), Shri Sachitanand Tiwari (Allahabad Bank), Shri Rajveer Balocha (Bank of Baroda) and our Ex-principal Dr. A.N. Dixit and Dr. Anita Meshram from the Govt. Naveen College, Khursipar, Bhilai. (2) On 16/11/2019 Geography Department conducted a programme on "Narwa Garuva, Ghurva, Badi" in which subject experts were Shri D.S. Kuswaha Asstt. Director Horticulture, Shri S.K. Sahu Senior Agriculture Officer, Shri A.S. Baghel Dy. Director Veterinary Department, Shri Himanshu Hariharini from Agriculture</p>

Department. All the experts inspired the students with their talks for self-employed. (3) A programme by Hindi Department on 13/11/2019 on "Errors in Hindi Grammar and their correction" (Grammar, Pronunciation, Spelling and meaning). Dr. Chitranjankar and Shree Surjeet Navdeep gave important information about all these subjects. (4) A programme by History department on 20/11/2019 on "Itihas Lekhan ke srot Chhattisgarh ke vishesh sandarbh me". Dr. Kishor Agrawal and Dr. Chetan Patel addressed the audience focusing on the points. (5) Law department organised a programme on "Women Empowerment and Domestic Violence" on 03/12/2019. Shri Satish Kumar Khakha Secretary District Legal Services Authorities, Dhamtari, Judge Shri Sirajjuddin Qureishi, Family Court, Dhamtari presented their lectures. Dr. Surendra Kumar also addressed the gathering. (6) College library arranged a one-day workshop on library automation and Resources on 19/02/2020. Shri Madhav Pandey from Indira Gandhi Agriculture University, Raipur and Shri Vinod Ahirwar Librarian VYT PG College of Science, Durg were the subject experts. (7) On 28/02/2020 Dr. Jagjit Kaur Saluja HOD Physics, VYT PG College of Science, Durg delivered a lecture in the programme arranged on the occasion of National Science Day. Her lecture highlighted the topic "Women in Science". (8) An exhibition and guest lecture was organised by Botany Department on 02/12/2019 in which Shree H.O. Kushwaha (Dy. Director, Horticulture) and Prof. H.N. Tandon from Kurud College addressed the audience on "Biodiversity of organism -with special reference to Dhamtari District". (9) With the inspiration of IQAC seven professors participated in the presentation of the research paper at the National Seminar. Two professors presented the manuscript at the local level workshop, four professors published research papers at the international level in research journals. Two professors participated in the international level seminar. (10) Some of the PG students made PPT presentation in the seminar for their related topics. From their presentation they gain experience of delivering

	lectures.It helped them to enrich their understanding of the subject.
Plan of Health Awareness Programme & Health camp by Youth Red Cross Society	<ul style="list-style-type: none"> <li>• As per the guidelines of IQAC the Youth Red Cross Society with the help of District Hospital Dhamtari organised a health camp in FirstAid Room of the college on 22112019. Health check up was conducted for the 231 students.</li> <li>• Lectures were organised on nutrition on 30092019 in Mujgahan and an awareness camp was organised to make the people aware of the government schemes for nutrition.</li> <li>• On 08082019 and 24022020 on the occasion of National Krimi Mukti Divas 326 643 students were administered with Albandazole medicine respectively.</li> <li>• World AIDS Day was observed by the Red Cross Society and Red Ribbon Club in which Prof. Komal Prashad Yadav, Prof. Durgesh Prashad, and Prof. Pankaj Jain addressed the students and focused on the causes and effects of AIDS and its prevention.</li> <li>• For the Female faculty members and staff IQAC organised an awareness programme for the health problem of women and the importance of physiotherapy on 25112019 and 28112019 in which 41 members participated.</li> </ul>
Plan by IQAC to assist PWDs financially through welfare club	<ul style="list-style-type: none"> <li>• On 04012020 Antara Kala Parishad organised "Bhule Bisre Geet" programme in which physically handicapped persons were provided financial help. Staff members of the college contributed Rs. 15000 / for the programme.</li> <li>• ExStudent Toran lal Sahu(PWD) had been the ambassador for the voter awareness programme. He had been suffering from cancer. College staff had helped him with an amount of Rs. 11250/ for treatment.</li> <li>• For the liver transplantation of Ms. Sakshi Patle, daughter of Dr. J.L. Patle, Assistant Professor of Sociology, Narayan Rao Meghawale Girls College, Dhamtari the college staff had contributed an amount of Rs. 57000/ .</li> <li>• Dr. Hemwati Thakur, Assistant Professor of History, donated Stationary to the students in the primary school in village Batan Hara in Nagri (Rs. 10818/).</li> <li>• An amount of 3730/ was deposited in the fund of the communal Harmony campaign week and the Armed Forces Flag Day.</li> </ul>
IQAC Plan of Action For Cultural Harmony and Gender Equality.	<ul style="list-style-type: none"> <li>• Sua Dance was organised in the college compound for staff and students on 24102019 in which staff members and</li> </ul>

students took part with enthusiasm. • Anand Mela was arranged for cultural harmony and brother hood by the students on 17012020. Students and staff enjoyed sumptuous items in the different stalls. • On 26062019 a lunch programme was organised for the newly wed couple Dr. Tameshwari Sahu and her husband for blessing them for a prosperous married life. • Staff of the college had a programme for the farewell party of the retired staff member Shri K.R. Dhruw, assistant grade 3 on 31052020. • College staff celebrated the birth day of Dr. C. S. Choubey Principal on 19092019. • Farewell party for the transferred colleague Mr. Vinay Dewangan, Assistant Professor Hindi was organised on 11102019. • A Programme was arranged to celebrate birthday of Dr. Prabha Verulkar and marriage anniversary of Dr. Shreedevi Choubey Dr. C.S. Choubey.

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<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	21-Feb-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management Information System through circulars, social media, electronic announcement system, display of notice on the notice board and electronic screen. For staff/governing body meeting whatsapp is used as information system.

Part B

**CRITERION I – CURRICULAR ASPECTS**



## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

B.C.S. Govt. P.G. College Dhamtari affiliated to Pandit Ravishankar Shukla University Raipur C.G. follows the curriculum given by the university. Academic planning is done before start of the academic year and every department contributes to the preparation of the academic calendar. Whereas co-curricular, extra-curricular and activities are separately planned. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table. The Principal of the Institution administers the course by checking the progress in daily diary completion of the departments action plans, strategies & subsequent work plans is presented by each department to the principal at the end of the session. In this way the college completes the course plan in a productive way. For effective implementations of syllabus, concerned teachers prepare their teaching and departmental activities plan. Each teacher is provided a daily diary and all the teachers record their lecture. Teacher uses innovative method for better delivery of curriculum transaction. Text books, reference books, catalogues and prospectus are provided by central library of the college. Digital books are provided to the students by new software after the modernisation of the library. We facilitate the user of the library with the help of E-resource data base. Students were issued library cards with barcode for issuing and refunding the library books. The registration for N-List was done for the faculty members and students. 10,000 books were also digitalised. Students can make use of the computer with internet facility for E-resource and digital books. Library also provides research journals, research magazines and various news papers for research centres for Hindi and Economics. Allocation of syllabus units is done by departmental meeting based on the number of faculty members and their workload and specialization. Some teachers are the boards of studies members. Many teachers are question paper setters. Our college has Science, Arts, Commerce, Law and IT faculty. Seminar, Project work, excursions tour, Quiz, Unit Tests, Pre-University exam, Assignment, Field Survey, Workshops are also conducted regularly. Hindi and Economics Department are research centres. Some faculty members are research guides. The college has one computer lab and internet connectivity throughout the college campus. Under the teacher guardian scheme in the college 44 teachers were allotted 53 classes to play the role of teacher guardian and guide them throughout the session in which students get proper guidance not only for their academics enhancement (build-up) but also for the diagnosis of their personal problems as required. Students are provided with various feedback forms related to syllabus of the college, resources available in the college & feedback related to their teachers are also being filled by them in the college. Parents of the PG students studying in college are also asked to give their feedback for the betterment of their children towards their performance in academics. Management tries to provide students the best resources and tries to eliminate any shortcomings if any.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	269
BCom	Environmental Studies	259
BSc	Environmental Studies	416
BCA	Environmental Studies	42
BA	Geography Project	43
BA	Psychology Project	11
MA	Geography Project	24
MA	Political science Project	29
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is important parameter of the college mechanism to realize own potential for their future. College conducts feedback by course of action are planned for the development of the college students, teachers and parents are

different stakeholder's .The feedback process has put an emphasis on the involvement of all the stakeholder's for the development of the college. Feedback forms have been collected in middle of the academic session from students, Teachers and parents. Feedback based on questionnaires and designed to measure the perception of each stakeholder regarding ambience, infrastructure facilities, as well as curriculum and extra curriculum activities, teaching-learning resources, amenities in the campus. Questions for student feedback on teachers are included on teaching-learning process, role of a teacher as mentor and career counsellor. Feedback by Parents of P.G. students virtually focused on college facility and curriculum. As a stakeholder, teacher's feedback on curriculum emphasized the assessment of present curriculum with respect to available courses and innovation in teaching technology. Feedback received from all stakeholders were sorted and consolidated for drafting and analysis. Analysis has been made on the percentage basis and the aspect pointed out by all the stakeholders which are considered with special care and attention. Then the suggestion received from different area like curriculum , amenities, resources and teaching-learning process are discussed and evaluated. After discussion with IQAC and the principal feedback committee brings out the final conclusion.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	300	1166	300
BSc	BIO	250	1169	250
BSc	MATHEMATICS	120	354	107
BSc	INFORMATION TECHNOLOGY	80	235	63
BSc	HOME SCIENCE	40	51	41
BCom	Nill	220	546	222
BCom	COMPUTER APPLICATION	60	148	60
BCA	Nill	40	140	33
LLB	Nill	80	298	80
MA	HINDI	40	124	40

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2680	609	11	Nill	60

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	8	Nil	Nil	34
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers Parent Scheme is followed in B.C.S.Govt. P.G. College Dhamtari. This has an increasing role in the field of personal development of students. Under the Teacher Parent Scheme in the academic session 2019-20, regular teachers, self-finance, teachers JBS teachers in the institution have been made the teacher parents. For 53 classes, 44 teacher guardians have been appointed for the students. Although the number of students entering the college is high in the ratio of teacher parent, many professors have been made teacher parents of two classes. In postgraduate classes, the Head of the Department of the concerned subject has been made a guardian so that the student can keep in touch for any of their problems. Some occasion come to light when a student has a problem known to the teacher parent. The economic problem which was especially related to depositing the examination fee was resolved and the examination fee was deposited by the available amount with the teacher, so that the students study could be conducted smoothly. About 80 percent of the students studying in the college come from rural environment. In addition to studies, students including girls, participate in extracurricular activities. There are many national programs run by the Government of India, including the National Cadet Corps, National Service Scheme, Youth Red Cross Society, etc. providing their services to the nation by participating in programs. Under these national programs, by doing programs against drug abuse, illiteracy etc. the work was done among the people. Currently those students who belong to Rural Areas depend on Agriculture income. So, Students having problems like-Admission Fees, books, necessary for studies, we care to solve with the help of subject teacher and mentors. Our student teachers are providing personal books. Teachers not only teach but solve personal problems with personal approach. Due to the encouragement of the students by the teachers to study, the college was made proud by the students by getting a place in the merit list of Pt. Ravi Shankar Shukla University.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3429	60	1:57

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
52	29	23	Nil	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. C. S. Choubey	Principal	Certificate of complement, Bhartiya Sanskriti Gyan Pariksha, Gayatri teerth Shanti kunj Haridwar

2019	Dr.Anita Rajpuria	Professor	Certificate of complement, Bhartiya Sanskriti Gyan Pariksha ,Gayatri teerth Shanti kunj Haridwar
2019	Dr.Chandrika Sahu	Professor	Certificate of complement, Bhartiya Sanskriti Gyan Pariksha ,Gayatri teerth Shanti kunj Haridwar
2019	Dr.A.S.Sahu	Assistant Professor	Certificate of Appreciation ,DLMT Samman 2019 in Lok Sabha General Election 2019
2019	Prof.P.C.Choudhary	Assistant Professor	Certificate of Appreciation ,DLMT Samman 2019 in Lok Sabha General Election 2019
2019	Prof.Pankaj Jain	Assistant Professor	Best Nodal Officer ,Sveep Certificate Rs. 7000.00
2019	Prof.Pankaj Jain	Assistant Professor	Assistant Nodal Sveep for Excellence work of Lok Sabha General Election 2019
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Year	17/10/2020	18/11/2020
BSc	Nill	Year	17/10/2020	17/11/2020
BCom	Nill	Year	10/10/2020	05/11/2020
BCA	Nill	Year	17/10/2020	10/11/2020
LLB	Nill	Semester	30/09/2020	13/11/2020
MA	Nill	Semester	30/09/2020	17/11/2020
MSc	Nill	Semester	29/09/2020	26/11/2020
MCom	Nill	Semester	29/09/2020	10/11/2020

PGDCA	Null	Semester	28/09/2020	05/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As our college is affiliated to the Pt.Ravi Shankar Shukla University,Raipur we follow the university calendar for the activities in the college.We conduct Unit Test and pre-university examination as per the University Calendar.In the college level the departments conduct oral,written,individual and group test,assignment,Quiz,debate,personal presentation,project and seminar for the monthly test.Internal valuation committee frames the questions ,time-table, invigilation duty chart,valuation etc. for the pre-university exams. Results are published after valuation and the problems were resolved for the students.We publish various information regarding Pre-university exams in daily newspapers.Each department prepares a comparative chart of Question papers of pre-university exams and university exams.Through this students try to understand the importance of pre-university exams and the teachers take up the question setting work seriously. In UG level apart from LL.B. other courses also have Annual exams pattern.In Geography,Psychology,Home Science and science subjects students take practical exams and project work and the marks were submitted to the University for internal assessment.In PG level classes and LL.B. classes we conduct assignment,project work,viva and paper presentation for internal assessment and the mark list is sent to the university.For the smooth conduct and transparency in the Annual exams, exam cell,superintendents and invigilators are connected with the Whatsapp group for various kinds of information.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- Academic calendar preparation was a joint venture of IQAC, Time table committee and internal evaluation committee by following the guidelines of the university. Along with the activities proposed by the university, we also add college level activities in the calendar. Each department is provided with a copy of academic calendar. Departments prepare their own work planner as per the college calendar.
- Activities like staff council meetings, IQAC meetings, internal evaluation committee meetings, NSS camps, NCC Day, unit tests find place in the calendar.
- At the end of the session work, completion report is prepared by the college as well as all the departments regarding their completion of proposed work in the work planner. IQAC collects the reports. Programmes are also conducted as per the letter from other, organisation i.e. both government and non- government organizations. Head of the institution monitors the activities strictly from time to time so that the faculty members adhere to the work planner.
- Unit tests for the UG classes are conducted every month from September to January "Pre- university examination is conducted in the month of January. Like this in PG classes internal assessment unit tests are taken. As per the Annual Exam Time Table UG class Annual Exams are conducted. Semester Exams are conducted for PG classes. To enhance the interest of students in extra-curricular and co-curricular activities we arrange the activities in December and January. Youth Festival, sports activities and Annual Function are organized in the month of January.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bcspgqcdmt.com/category/naac/progamme-outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	220	217	98.64
Nill	BSc	BIO	173	173	100
Nill	BSc	MATHEMATICS	44	44	100
Nill	BSc	INFORMATION TECHNOLOGY	27	27	100
Nill	BSc	HOME SCIENCE	16	16	100
Nill	BCom	Nill	155	153	98.71
Nill	BCA	Nill	9	9	100
Nill	LLB	Nill	30	30	100
Nill	MA	HINDI	28	28	100
Nill	MA	ECONOMICS	31	31	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Not done in the year 2019-20](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	Nill	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Deeksharambh-Student Induction Programme	Mr. P.C. Choudhary	UGC, Ministry of HRD, Government of India	23/08/2019	GEN
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	1	Nil
National	Law	1	4.17
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	14	1	115



Presented papers	Nil	8	Nil	1
Resource persons	Nil	1	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Unity Day 31-10-2019	NSS Unit	3	100
Watering in plants 19-10-2019	NSS Unit	2	60
Cleanliness Programme on College Campus	NSS Unit	2	66
Mega Swachhta Pakhwada	BCS Govt. P.G.College Dhamtari and 27 CG BN NCC Unit Raipur	1	85
Pollution awareness day air pollution mass awareness rally	BCS Govt. P.G.College Dhamtari and 27 CG BN NCC Unit Raipur	1	92
Weapon Handling	NCC Unit of BCS Govt. P.G.College Dhamtari and 27 CG NCC Unit Raipur	1	105
Flag Day	NCC Unit of BCS Govt. P.G.College Dhamtari and Office of the Collector(Sainik Welfare Board)Dhamtari	2	65
National Communal Harmony Day	NCC Unit of BCS Govt. P.G.College Dhamtari and National Foundation of Communal Harmony, New Delhi	2	60
Cleanliness in N.S.S.Room and Garden 16-11-2019	BCS Govt. P.G.College Dhamtari and NSS Unit	2	70
AIDS Day 02-12-2019	BCS Govt. P.G.College Dhamtari and NSS Unit	4	80

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Sweep and Swachh Bharat Abhiyan 2019-20	Campus Ambassador Samman	District Election Officer, Dhamtari	2
Seven Days Special State Level Camp N.S.S. (8-14 February 2020) Raigarh	Honoured For Representing The District As Volunteers	State NSS Officers, Deputy Secretary C.G. Government Higher Education Department, Raipur	2
National Hindi letter writing competition 2019-20 Subject- Mahatma Gandhi Ke Sapno Ka Bharat	2nd prize	Swami Shree Swarupanand Saraswati College Hudco Bhilai	1
National Hindi letter writing competition 2019-20 Subject- Mahatma Gandhi Ke Sapno Ka Bharat	3rd prize	Swami Shree Swarupanand Saraswati College Hudco Bhilai	1
National Integration camp 24 February to 01 march 2020	First Position In Group Dance	Ministry of Youth affair and sports	4
National Integration camp 24 February to 01 march 2020	2nd position in Rangoli Competition	Ministry of Youth affair and sports	2

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Campaign 02-01-2020	Red Ribbon Club	Speech	5	12
Blood Donation Campaign 02-01-2020	Red Ribbon Club	Essay	5	22
Blood Donation Campaign	Red Ribbon Club	Rangoli	5	3

02-01-2020				
H.I.V./Aids Awareness Competition 03-01-2020	Red Ribbon Club	Speech	5	7
H.I.V./Aids Awareness Competition 03-01-2020	Red Ribbon Club	Essay	5	20
H.I.V./Aids Awareness Competition 03-01-2020	Red Ribbon Club	Rangoli	5	3
Blood Donation Youth Competition 20-01-2020	Red Ribbon Club	Speech	5	8
Blood Donation Youth Competition 20-01-2020	Red Ribbon Club	Essay	5	15
Blood Donation Youth Competition 20-01-2020	Red Ribbon Club	Rangoli	5	4
Swachhta Abhiyan	NSS	Cleanliness Programme in College	2	80
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
Milk Chilling Center Mujgahan and Home Science department of BCS Govt.P.G.College,Dhamtari	01/06/2020	Purpose:-Food Preservation	17
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul2.0	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	52732	Nill	92	Nill	52824	Nill
Reference Books	132	Nill	Nill	Nill	132	Nill
Journals	28	Nill	Nill	Nill	28	Nill
Digital Database	Nill	Nill	1	5900	1	5900
Library Automation	Nill	Nill	1	94400	1	94400
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	128	1	8	4	1	3	14	0	0
Added	15	0	0	0	0	0	0	24	0
Total	143	1	8	4	1	3	14	24	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

24 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11.29	11.29	9.49	9.49

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

To utilise and maintain the basic academic and supporting facilities like library, laboratories in science faculty (Chemistry, Physics, Botany, Zoology, IT) and in Arts faculty lab (Psychology and Geography), sports ground and computer laboratory, the college follows the following policies processes. Each department having laboratories has lab technician lab attendant to maintain the labs. ? Maintenance of the laboratory- Teachers and laboratory staff maintain the laboratory, by taking care of experimental apparatus/manuals issued to students, keeping records of student and practical file. Essential equipment apparatus are available in the laboratory and required apparatus are purchased every year. Details of repairable materials equipments are presented to the head of institution every year. After Physical verification the repair and write-off of equipments are done with the permission of writing-off committee and principal. ? Library - Library committee is formed for suggestions, for development and renovation of library. Reprography for the readers is arranged in library counter. Students were issued library cards with barcode for issuing and refunding the library books. The registration for N-List was done for the faculty members and students. 10,000 books were also digitalised. Students can make use of the computer with internet facility for E-resource and digital books. Entry of daily news paper and magazines is done on the computer so that on completion of one month, the price and availability of the processes can be obtained from the computer and can be checked at the time of payment. Students are provided book issue service on every working day and through book bank scheme books are distributed on every Wednesday. Cleaning and sprinkling of

pesticides are done to preserve books. The books destroyed by natural causes and worms are periodically written off by a writing-off committee. Recommendations are obtained from departments for buying books. The departmental library is provided for postgraduate level students in the college. Every year physical verification committee verifies the assets of library and presents report. Regular inspections are carried out to sort out defects in structure, building, infrastructural services and fixed equipment. The identified defects are rectified, while records are kept of all defects that have not been rectified (deferred maintenance). ? Sports- In sports department under the guidance of sports officer one ground man maintains the ground. Play ground is regularly cleaned and maintained. Every year physical verification of sports department is done by the committee and equipment which are not serviceable are recommended for write-off. Sports equipments are regularly checked and maintained if required insecticide is used for the prevention of sports equipments. ? Computer and ICT Maintenance - College has two ICT enabled learning spaces that is computer Lab and one smart class rooms. 3 teaching departments are having LCD projectors. College has established a smart board facility in smart class rooms. LCD are available for the faculties for computer aided teaching. The computer devices and electronics devices are maintained and repaired with the fund available in the college.

<http://bcspgcmdt.com/category/naac/procedures-and-policies>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship(SC,ST,OBC)	2303	11167605
Financial Support from Other Sources			
a) National	JRF for Ph.D.(Economics) to Mr. Ashok Patel Research Scholar Economics	1	282060
b) International	Nil	Nil	Nil
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	14/10/2019	8	Psychology Department
Personal Counselling	31/10/2019	1	Psychology Department
Personal Counselling	22/10/2019	4	Psychology Department
Personal Counselling	05/11/2019	5	Psychology Department
Personal Counselling	01/01/2020	6	Psychology Department

Personal Counselling	15/01/2020	25	Psychology Department
Assignment Presentation Through PPT 9 (Only P.G. Student)	30/11/2019	3	Economics Department
Assignment Presentation Through PPT 9 (Only P.G. Student)	02/12/2019	4	Economics Department
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	C.G. Centre for Entrepreneurship Development	78	78	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	6

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Capgemini Campus Drive	4	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	14	B.A.	ARTS	BCS Govt.P.G.College, Dhamtari	MA Economics
2019	5	B.Sc.	Science	BCS Govt.P	MA

				.G.College, Dhamtari	Economics
2019	16	B.A.	Arts	BCS Govt.P .G.College, Dhamtari	MA Geography
2019	13	B.A.	Arts	BCS Govt.P .G.College, Dhamtari	M.A.Politi cal Science
2019	25	B.A.	Arts	BCS Govt.P .G.College, Dhamtari	M.A.Hindi
2019	6	B.Sc.	Science	BCS Govt.P .G.College, Dhamtari	M.A.Hindi
2019	1	B.Com	Commerce	BCS Govt.P .G.College, Dhamtari	M.A.Hindi
2019	10	B.A.	Arts	BCS Govt.P .G.College, Dhamtari	M.A.History
2019	3	B.Sc.	Science	BCS Govt.P .G.College, Dhamtari	M.A.History
2019	2	B.Com	Commerce	BCS Govt.P .G.College, Dhamtari	M.A.History
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	3
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports day (four activities) 15 16 Jan 2020	Institutional	366
Tulsi Jayanti by Hindi Department 07-08-2019	Institutional	50
Rajbhasha Divas by Hindi Department 28-11-2019	Institutional	200
Celebration of Guru Purnima 16-07-2019	Institutional	10
Welcome Teacher's Day Celebration (Economics Department) 19-09-2019	Institutional	45



Teacher's Day,Welcome (Political Science) 18-09-2019	Institutional	70
Extempore (Political Science) 19-11-2019	Institutional	48
Awareness programme on prevention of suicide Poster Essay writing Competition (Psychology Department)	Institutional	52
Welcome Party (Physics Department) 05-10-2019	Institutional	55
Quiz (Physics Department) 13-02-2020	Institutional	85
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	11st Prize in National Tribal Festival 2019	National	Nil	1	Nil	Vedmal Sahu, Anjal i, Divya, Ra jlaxmi, Tin eshwari, Ga jadhar, Upe ndra Kumar , Kundal la l, Tameshwa r, Roshan lal
2019	2nd Prize Essay writing competition	National	Nil	1	Nil	Ku.Hempr abha B.Sc.Bio III Year
2019	3rd Prize Essay writing competition	National	Nil	1	Nil	Ku.Deepm ala B.Sc. Bio II Year
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institution facilities students representation and engagement in various administrative co-curricular and extra-curricular activities Response: Under the provision of Pt.Ravishankar Skukla University Raipur Refer Section -37(XXI) in act and the college constitutes student union in every academic year. • After the commencement of every academic year the college student union is constituted as per the rules and regulation laid down by Pt.Ravishankar Shukla

University Raipur. • Class representatives (C.R.) are selected considering their previous year academic performance from each classes and sections. The members of the students union conduct various activities under the guidance of the respective committee and staff in-class. Objectives and function of Student Council: • To promote all round development (academic, professional and personal) of students by involving them in various activities. • To promote an obliging culture amongst the students and to develop their leadership abilities. • Conducting various activities/programmes in college level. • To help in maintaining discipline and healthy ambiance on the college campus.

Following is the composition of the student council: Sr. Representative Designation in student council 1 The principal of the college Chairperson 2 A faculty nominated by the principal Member 3 NCC(Boy) officer/NCC(Girls) officer Member 4 NSS Program officer Member 5 All class representatives elected on the basis of merit(CR) Member 6 Sports Officer Member 7 A student from each of the following has the best performance and nominated by the principal (a)Sports Member (b)NSS Member (c) NCC Member (d) Cultural activities Member Student representative on various academic and administrative bodies, The participatory mechanism facilitates the student representation in various committees these include. 1. Internal Quality Assurance cell (IQAC) 2. Anti-ragging committee 3. Student union

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has registered the alumni association in the name of alumni association B.C.S. Govt. P.G. College Dhantari reg. No. 36036 on the date 06-03-2017. The alumni association remain always ready to extend their help in employment of the students and the support in the various activities. Alumni association is always having good relation with administrative authorities of the college. Some of the alumni contributed their time and knowledge through various function (teachers day, sports activities, annual function, NSS camp) of college and advise students and co-operate the principal and faculty members if needed.

5.4.2 – No. of enrolled Alumni:

8

5.4.3 – Alumni contribution during the year (in Rupees) :

9600

5.4.4 – Meetings/activities organized by Alumni Association :

12

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In the session 2019-20 for the conduct of all college activities there are two participating practices for decentralization and management of involvement. ? Four member committee for student Union has been formed for various activities for student benefit in the college by the college administration. After receiving the order from the Registrar of the university nomination of four officials in student Union and class representatives by following the 30 reservation for women. The admission In-charge prepared 10 merit students' list for nomination. Scrutiny committee verified the merit lists submitted by the

admission In-charge. After selecting the toppers for the post of officials and class representatives the final list is submitted to the Principal. Finally the Principal announces the selected names for the various posts. For arranging the oath taking ceremony, annual function and Prize giving different faculty members are given the responsibilities. For annual function different committees are given the responsibility of certificate distribution, welcoming the guest, stage management, refreshment, seating arrangement etc. All the faculty members successfully carried out their duties. ? The three member committee of feedback did the collection and analysis of the feedback form on decentralisation and involvement practices. As per the information of the Principal the different work related to feedback was done. Responsibilities are looked into as per the guidance of the feedback in-charge. Finally the report was submitted to the IQAC and the Principal. After going through the report the IQAC co-ordinator and the Principal made their suggestion for the faculty member for innovative improvement.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> <li>• Online admission forms are submitted to the Pt. Ravishankar Shukla University, Raipur. The University provide the college with separate list of students for admission into different classes in under graduate and post graduate level .</li> <li>• Admission process is as per the instruction from the affiliating University. For admission to different classes the college follows the reservation policy of the governments.</li> <li>• After getting the list of registered students in the portal of the university, the college prepares a merit list for all graduation first year and semester classes following the reservation percentage for different categories as per the rules of the CG Govt. and 30 reservation for women as well.</li> <li>Admission in charge and the admission team takes the responsibility of the preparation of the merit list.</li> <li>• The admission in charge along with his team displays the merit list in the college notice board. Documents required for the admission have also been categorically mentioned in the notice.</li> <li>A specific period is allotted for admission. After the lapse of last date another merit list as per the list provided by the University has been made and to on. The process continues till the last date of admission declared by Ministry of Higher</li> </ul>

Education. • There is a help desk to help the students and the parents in the admission process. • Detail information regarding admission such as number of seats filled up, numbers of seats vacant etc. are published in the newspapers for the students. • University conducts the Entrance Exam for Ph.D. , and those who Qualify the Exam,with the permission of Guide/Supervisor of the center,Scholar registers himself for the research. The lists of applicants for the admission into different classes have been provided to the admission team by the IT department of the college. For the smooth process of admission the principal appoints an admission- co-ordinator and different Admission In-charge for Arts, Science and Commerce faculty admissions. The admissions In-charges continuously apprise the co-ordinator about the admission process. Finally they provide the co-ordinator with a consolidated tabulation comprised of the details of admitted students like made, female, SC, ST, OBC, GENERAL, FF, PWD, subject and minority group etc.

Industry Interaction / Collaboration

The Youth Redcross Society of the college with the help of the District Hospital,Dhantari has organised a health check-up for girls in the college.Along with the assistance of the Anganwadi centre,Mujgahan a lecture was conducted in the college on nutrition and diet as well.

Human Resource Management

Process of recruiting,selecting,inducting employees: The permanent faculties are selected by CG,P.S.C. Raipur.Other office staff and class IV employees are recruited by Vyapam/PSc through competitive exams.In the session 2019-20 there has been no appointed.For the vacant posts of faculty members guest lecturers are appointed as per the guidance of the state govt.There have been 23 guest lecturer in the college in various departments.In Departments like English,Geography,Political Science and Commerce JBS appointed some part time teachers for library and office some class IV employees are also appointed by JBS.With the financial support for JBS .There have been 04 appoints in the

session 2019-20. ? Providing information for orientation, refresher, seminar and other activities and motivating employer: - IQAC and the college administration encourages the newly appointed staff members to take point in orientation, refresher and other training programmers. All are motivated to attend international, national level and state level workshops seminars and conferences in different subjects. ? Appraisal system and providing benefits: - All the professors and assistant professor submit thier all the academic information in PBAS form every year. College maintains service book and personal files regularly. All the employeoes avail the benefits of various leave facilities and other beneficial schemes provided by the CG Govt. Principal at the college appreciates the special achievement by the staff members with award and honours. ? Maintaining proper relation and healthy work atmosphere: - To create harmonious and healthy atmospheres in the college staff club with the assistance of staff members celebrates birthdays and other ceremonious occasions. This helps to have a congenial atmosphere in the workplace.

Library, ICT and Physical Infrastructure / Instrumentation

Library 1. The college library is going through the process of computerising. 2. Free Wi-Fi internet facility for users in library. 3. Existing Books 52732, new books purchased 92. total books available 52824, 28 journals,132 reference books, magazines, newspapers are also available. 4. Photocopy machine, water coolers, and other basic infrastructural facilities are also available in library. 5. PG departments have separate libraries with good reference books, text books and journals. 6. Reading room is open for 8 hours in working days for students. 7. U.G.C Book Bank facilities are available for the students ICT 1. Some departments have LCD Projectors, Printers and Scanners. for power point presentation. 2. From time to time the website is updated and monitored by the IT department. 3. Computers are there in the college ( IT department, UG, PG departments and office also). 4. Customized developed softwares are used

for admissions, exam and results. 5. Some computers of administrative section and computers of IT lab are connected through LAN. 6. During the session admitted students have been allotted user ID for Wi-Fi connection. 7. College has a Smart Classroom.

Physical infrastructure / instrumentation 1. First-Aid is provided to the students in our college. 2. Provision of water coolers with purifier to ensure the hygienic condition for the students. 3. 01 computer lab (for UG and PG) with sufficient computers. 4. CCTV coverage of the college building and campus. 5. Every faculty have separate department and there is 01 common staff room with basic facilities. 6. Separate examination control room. 7. 01 strong room with all facilities and security for question paper. 8. 01 UGC cell and IQAC cell. 9. College has a playground and latest technologies and sports equipments College conducts number of games and sports activities. 10. Indoor games facilities - chess, carrom, badminton and table tennis 11. Outdoor game facilities - kabaddi, net ball, hand ball, basket ball ,khokho and cricket. 12. Neat and clean class rooms with sufficient furniture and green board. 13. College has a seminar hall. 14. College has a Girls Common Room. 15. The science laboratories are well equipped to cater to the need of science students. 16. Book bank facility for ST / SC students. Well maintained garden in front of the main building.

Research and Development

Motivation of faculty members for research publication on UGC approved journals and better peer reviewed indexed journals with impact factor. To promote research culture encourage faculty members to organise and attend National and International seminar conferences and workshop. Research promotion cell motivates faculty member being Ph.D supervisor and take a research project from various agencies. Economics and Hindi Department have been recognized as research centers by the affiliating Pt. Ravishankar shukla University Raipur and 8 students registered for Ph.D. degree in these research centre.. 01 research paper was published in international journal and

1 research paper was published in national journal ,06 institutional level workshops are conducted in the college, 115 faculty members are participated, 02 faculty member are participated international level,14 national level, 01 state level seminar, 08 faculty member have presented their research paper in national level seminar and 01 faculty member presented research paper in institutional level.01 faculty delivered a lecture as resource person in local level seminar.

**Examination and Evaluation**

Regular classes as per the timetable are conducted for the beginning of session to complete the syllabus prescribed by the university. The progress of the students is monitor by the teachers through class test, assignments, field work based assignment oral test etc. In research center pre submission Viva for Ph.D. are also conducted. Examination result analysis is done by result analysis committee of college. The departments with practical facility organise the practical examinations as per the instructions of the University. Pre-University Examination has been conducted for UG level students following the University pattern and for the PG students class tests are conducted to evaluate the preparation of them for their semester exams. Each department submits the result sheets to the internal Evaluation committee. Due to Covid-19 new evaluation strategy are adopted student have given online assignment, question paper Vivo-voce, are conducted and evaluated digitally.

**Teaching and Learning**

Departmental calendars are prepared to conduct their own academic activities throughout the yea,.Some of them use the LCD projectors for PPT presentation in their teaching .Apart from this they also provide e-contents and e-resources through mobiles.All the teachers conduct Unit Tests regularly for internal valuation.For the UG level students Pre-University exams are also organised.For the best academic atmosphere they also conduct intra-departmental competitions like (Elocution,Debate,essay writing,group discussion,painting,handicraft,Rangoi etc.).For subjective knowledge guest lectures,seminars and workshops are



also organised by the departments. For behavioural experiences they also organise study tours, field survey based projectwork and moot court for law students are also arranged regularly. Science departments organise various exhibitions. Annual feedback is collected regarding the quality of the teacher to enhance their teaching capability. Monitoring of all the activities are done by the Head of the Departments and the principal.

Curriculum Development

Education is the resource of the knowledge of the physical world for the students. Responsibilities of the teachers are to educate them, to create interest in them for education and to enhance their knowledge level. The university prepares the curriculum to add to the knowledge of the students. For this the university forms board of studies for different subjects comprising of professors from different colleges. They suggest the correction and addition for the syllabus. For time to time the members of the board of studies attend the meetings called by the university and provide their suggestion as well as corrections. Some of the faculty members are also the members of the board of studies in their subject in other universities along with our own university. Simultaneously they carry out the responsibilities as per the instructions of the respective universities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. Information and regular notice are served to all staff members and students. 2. Separate whatsapp group are made for college-staff and students. 3. Digital notice screen is used to give information to students. 4. Time table and academic calendar are planned and uploaded on the college website.
Administration	1. Notice display system is used for students and teachers. 2. Online submission of regular salary and retirement related documents are done through state government e-kosh portal.
Finance and Accounts	1. Salary bills disbursement of various payment to agencies and other



	person's are done through RTGS/NEFT. 2. Maintenance of college account is carried out through computerised system. 3. Systems scholarship (Post metric,Minority,Central Scholarship ) is distributed online.
Student Admission and Support	1. Online admission forms are submitted through university portal. 2. The admission process is highly transparent. Rules and regulations of the university are strictly adhered to admissions are purely on the basis of merit. Candidates are required to fill the university centralized form. College strictly follows the reservation policies of state Government for admission.
Examination	1. Examination forms are filled online and their admit card is generated online. 2. Online intimation of exam time-table to all students and also display of examination time-table on college website and college notice board.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Student	1	21/08/2019	23/08/2019	3

Induction Programme by U.G.C.				
Online Faculty Development Programme	2	18/06/2019	24/06/2019	7
Refresher course	2	03/09/2019	17/09/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical leave, study leave, earned leave, child care leave, leave for attending conference, maternity leave for female teacher, and paternity leave for male teachers, loan facilities medical reimbursement.	Medical leave, earned leave, maternity leave for female employee, and paternity leave for male employee, loan facilities, medical reimbursement. Apron dress facilities for lab technician, uniform facilities for fourth class employee, winter coat for fourth class employee, festival allowance class-3,Class-4 and minority employee.	Book Bank facility, scholarship for ST, SC, OBC and Minority Student, Health Services – Sickle cell test, Haemoglobin test, Monetary help for needy students. Psychological counselling centre. Common room for girls with essential facilities, smart class room, cash prize for best performance in games events

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In this regards it is informed that in our institution external audit was conducted by the office of auditor general dated between 08-09-2019 to 11-09-2019 for 2014-15 to 2018-19.Fund received by UGC,RUSA and JBS are audited by registered Chartered Accountant every year.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Institutional Committee
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Through this scheme we generally solve the academic problems of the students. Some time we also help out the students in financial problems. 2. Students are encouraged by teacher guardians to participate in various activities and providing platform for their service to society as in drug abuse and illiteracy. 3. Students also do activities to keep the environment clean and healthy.

6.5.3 – Development programmes for support staff (at least three)

(1) Encouraging support staff to make efforts for higher class degrees and other skill based courses. (2) Health awareness programme:-A Health check-up and awareness programme was arranged on 28 Nov.2019 by the female staff of the Govt.Hospital,Dhantari for the women staff members and supporting staff of the college.Ladies in the supporting staff were benefited by the programme. (3) The IT Department of the college has run a computer training providing basic details of the computer literacy.Support staff were also attended the same and made efforts to be computer literate.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

(1) The registration for N-List was done for the faculty members and students. 10,000 books were also digitalised. Work is in progress regarding the procedure.Students can make use of the computer with internet facility for E-resource and digital books. (2) New Chemistry Lab:- As per the demand for the student strength of Chemistry a new chemistry lab has been established in the new building with modern equipments and facilities.This will facilitate the students to do their practicals. Both UG and PG students would be benefited by the new chemistry laboratory. (3) Smart class room:-A new smart class room was established in the first floor of the new building with all the facilities like audio and video set-up.The smart-class room would be used as the seminar hall for the faculty members as well as the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day workshop – "Hindi me trutiya avam unka sanshodhan (	18/11/2019	18/11/2019	18/11/2019	200

	vyakaran, vartani, uchcharan, shabdarth)"				
2019	Rajbhasha Chhattisgarh i vyakhayan mala	28/11/2019	28/11/2019	28/11/2019	50
2019	Janapadiy shahitya avam shahitaykaar par atithi vyakhayan	09/12/2019	09/12/2019	09/12/2019	50
2019	One day workshop on "banko me vittiya sankat avam uski vishwas niyata par chintan"	15/11/2019	15/11/2019	15/11/2019	150
2019	Workshop on "Naruwa,G aruwa, Ghuruwa Bari"	16/11/2019	16/11/2019	16/11/2019	70
2019	<ul style="list-style-type: none"> <li>• Guest lecture 1. Shri D.S. kushwah Asstt. Director ( horticulture dhamtari) 2. Dr. H.N. Tandan Asstt. Professor (zoology) Sant Gurughasidas Govt P.G. college Kurud (Dhamtari) • science exhibition resource person</li> </ul>	02/12/2019	02/12/2019	02/12/2019	308
2019	Atithi vyakhayan - Dr. R.K Purohit Subject- sansadiya	30/11/2019	30/11/2019	30/11/2019	76

	shasan avam gathbandhan sarkar				
2019	Awareness program on prevention of suicide	12/09/2019	12/09/2019	12/09/2019	50
2019	Discussion program on " Nasha mukt samaj ki Rachana"	31/10/2019	31/10/2019	31/10/2019	40
2019	National science day celebration guest lecture Dr. Jagjeet Kaur Saluja Topic- Women In Science	28/02/2020	28/02/2020	28/02/2020	140
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Creative art competition (Sociology Department )	30/12/2019	30/12/2019	30	6
Corner decoration competition (Sociology Department)	13/12/2019	13/12/2019	32	26
Sua Nitya	24/10/2019	24/10/2019	60	50
Ananad mela	16/01/2019	16/01/2019	30	80
Holi milan programme	09/03/2019	09/03/2019	23	25
Rangoli competition (Political science)	19/11/2019	19/11/2019	6	4
Rangoli competition (Geography)	06/11/2019	06/11/2019	8	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Maximum natural sunlight and open air -ventilation to be compulsorily integrated to avoid HVAC (Heating, ventilation and Air conditioning) 2. Most of the students of college use bicycle for conveyance ,which minimises environment pollution. 3. All the activities by NSS volunteers of our college for cleanliness and green environment are done continuously. 4. Rain water harvesting to be mandatory. 5. All facilities - viz. Internet, telephone, fire safety instruments are installed in various laboratories and the central library in the college. 6. Proposal for installation of solar panels / alternate energy resources wherever possible has been sent to the Government.

**PLASTIC FREE CAMPUS** 1. Restrict the use of non-essential, non-compostable and single use disposable plastic. 2. Education and awareness on hazards caused by use of plastic products.

**USE OF PAPER** 1. Teaching and non teaching staff shall ensure printouts are double-sided, in order to save 50 paper use. 2. Wherever possible single side papers may be reused, minimise the use of paper.

**PLANTATION** 1. Plantation in the campus have be carried through NCC,NSS and eco club. 2. Efforts for the plants is being regularly done for the survival of the plants.

**WASTE MANAGEMENT** Solid waste management are done as per Nagar Palik Nigam norms.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	27/09/2019	1	Swachhta App Downloading	Swachhta Feedback	320
2019	1	1	19/09/2019	2	Sweep	Voter Verification Programme	68

2019	1	1	17/08/2019	1	Sveep	Distribution of Form No 6	44
2019	1	1	17/09/2019	5	Sveep	Distribution of Form No 6	50
2019	1	1	19/09/2019	3	Sveep	Contact Campaign of New Voter (Students)	45
2019	1	1	10/10/2019	1	Sveep	EVP Camp	40
2019	1	1	16/12/2019	1	Sveep	Voter Awareness Rally and Contact Campaign	42
2019	1	1	16/12/2019	1	One day Workshops	Women empowerment domestic violence	103
2019	1	1	13/12/2019	1	Lecture Organised	Mental health	60
2020	1	1	13/01/2020	1	Programme On National Youth Day	Rally for Social awareness	82

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students issued by the university and institution	15/06/2019	Code of conduct for students has been published in college prospectus. In addition to it rules for laboratory, library and college administration has been described in it. Regular monitoring is done by team of professors. In the admission application form a few information about discipline and responsibilities is printed. Code of Conduct was also displayed on the garden wall.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	15/06/2019	15/06/2019	35
Pollution Awareness Day	08/07/2019	08/07/2019	92
Babu Chhotelal Shrivastava Death anniversary Day	18/07/2019	18/07/2019	38
No Tobacco Day Pledge	02/10/2019	02/10/2019	80
World Aids Day	02/12/2019	02/12/2019	113
National Communal Harmony Day	22/11/2019	22/11/2019	98
Flag Day	07/12/2019	07/12/2019	77
NCC Day	24/11/2019	24/11/2019	107
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college has an active Eco-club, NSS, NCC and Youth Red Cross unit for organizing such programme and activities. Plantation of trees with safety tree guard. Sapling plantation campaign was organized College has created environmental awareness and conducts green audit. 2. Recognised social entrepreneurship, swachchhata and rural engagement cell action plan have been done in the institution as per guidelines from the Ministry of Education, government of India. Sanitization and hygienic campus, waste material management, water and energy management, Greenery in campus were taken care of . The values of mentoring, social responsibilities, swachhta and care for environment and resources were also followed. 3. College has declared college campus tobacco free, plastic free and "No horn zone" and encourage Students to use bicycle in large number. 4. College has substituted halogen lamps in its campus by LED lamps. Efforts to create awareness for energy conservation: by switching off lights, fans, computers when not required. 5. To maintain cleanliness and neatness NSS and NCC volunteers regularly conduct cleanliness programme in College Campus. Our college encourages the use of weastbin and dustbin. Maintenance of garden and flower pots are done regularly. Water harvesting has been established. We encourage Paper free work in accordance with Digital India campaign.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

1. Title of Practice - Health Checkup for girl students and health Awareness Programme in the College. Objectives of the Practice:- 1.To test anemia, underweight, irregular menstruation and other health related problems of girl students of the college. 2. The only motive of the best practice was to diagnose the health problems faced by girls and spreading awareness for health care and hygiene. 3. Removing the shyness, fear and fear of diseases related to women in rural environment. 4. To create awareness on importance of balanced diet and nutrition of female students who would play the role of mother in future. 5. Conducting a free health checkup of female students of weak economic status and freeing them from the financial burden. 6. As per the problem of female students, they were given training for proper physical posture for their good health. 2. Title of Practice -Organising the Exhibition Competition on Bio-Diversity. Objectives of the Practice:- 1. To provide information regarding Bio-



Diversity to students. 2. To enhance the innovative and outlook of the students about Bio-Diversity. 3. Bio-agriculture: students to be inspired for bio agriculture. 4. To provide information regarding different types of crops, Fruits and vegetables in Chhattisgarh and show them in the exhibition.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bcspgcdmt.com/category/naac/best-practices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1 Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the web link of the institution in not more than 500 words  
Vision:- The vision of the college is to make the students ideal citizen in the global challenging situations through value added and quality education. The college campus is comprised of 27 acres of land. There are science (Bio, Maths, IT and Home Science), Commerce, Arts and Law faculties in the college. Our College has co-education system and it is the lead college of Dhamtari district. In all 30 programmes are there in which 04 programmes are for UG only and 12 for PG courses. Economics and Hindi Departments are recognized as Research Centres. There are thirty permanent faculty members and 15 among them are Ph.D. degree holders. Dhamtari district is the gateway to tribal dominated Bastar and mainly agricultural district. Among the students in the college number of students of S.T. and other backward class happens to be the largest. Many of the students belong to labour class family and farmers family as well. That's why the motto of the college is to provide quality education mobilizing the available resources so that the students are able to get employment. Priority:- 1. Aims to deliver high quality of education, as a result many students of our college are placed in university merit list and are successful in various competitive examinations. 2. Community interaction: NSS units organised seven days camp in Bhanpuri, Distt. Dhamtari 04-12-2018 to 10-12-2018. 3. Positive Behaviour Change in students for being Good Civilians. 4. Development of Environment friendly Student behaviour. 5. Gender Equality. 6. Student Teacher Relations. THRUST:- 1. Better Result/Selection in competitive exams. 2. Better health. 3. Eco-Friendly environment. 4. Sports Culture.

Provide the weblink of the institution

<http://bcspgcdmt.com/category/about/institutional-distinctiveness>

### 8. Future Plans of Actions for Next Academic Year

1. To develop Smart Classroom. 2. To introduce more P.G. Courses in Science and Arts. 3. Enhancement of Social interaction of students through NSS, NCC and Youth redcross for improvement of their social compatibility. 4. Construction and development of infrastructure facilities. 5. Organisation of Webinar, Seminar in Science, Arts, Law and Commerce faculties in coming year. 6. To increase certificated courses from IGNOU and Sunder Lal Sharma study center. 7. To organise skill training programme for non-teaching staff. 8. Book issue will be through Soul2.0 Library Automation System.